YCCCART Committee Meeting Thursday July 26th 2018 at Congresbury Tennis Club.

Action points							
•	Present: Peter Wright, Geoff Pearson, Janet Dickson, Vince Russett, Philippa Cormack, Chris Short, Peter English (Chair), Chris Luffham & Arthur Langley.						
	Apologies: Brian Bradbury. John Wilcox						
	Minutes of last meeting Agreed						
	Matters arising from last meeting						
	Mary Campbell's tree						
Action 1	PW to contact Mary Campbell's daughter once all the building work is complete PW reported that the building work is still ongoing.						
Action 2	Locking Castle- VR thought it would a nice gesture to present the landowner with a poster detailing the history and archaeology of Locking Castle for display in his B&B.						
	VR and AL to create a framed poster. AL is happy to do this if provided with the information						
Action 3	 Display boards. AL informed the committee that he was experiencing problems finding a company able and prepared to laminate A2 sheets. AL to continue to investigate laminating the boards. 						
	Interpretation of survey results. – GP also raised the issue of interpreting the weekly results suggesting that more needs to be done in helping members understand fully what they're looking at. It was thought appropriate for this to be an in-day activity using the data from Kenn Moor. How to do this was discussed at some length but eventually it was agreed to ask members to print out their own copies to bring along to an in-day. • CS VR GP & AL to select an example of the surveying results for the 601, RM15, FRED and MARY in readiness						
	This was again raised at the AGM with a commitment from the committee that this would happen.						
Action 4	It was agreed that this should be the focus of the next in-day at the Methodist Hall. Date to be arranged when VR has had an opportunity to put together suitable material. PE also volunteered to research images available from Historic England's website.						
	Safe transportation of FRED and MARY						
Action 5	PW has a frame which could be adapted for this however VR will investigate a possible solution in Marcuse, Bristol.						
	New technology advances- 3D imagery and software which converts still images into 3D.						
Action 6	For future consideration. Needs more research						

	Chairman's report in full see attached					
Action 7 Action 8	 In his report PE highlighted the following The continued success of the 4 teams – RM15, 601, FRED & MARY and the research group. The newsletter. PE thanked AL and JD for their work on putting together the quarterly newsletter. Autumn newsletter will be an Orkney special. VR volunteered to write a piece on Stanton Drew. Test pits. The demonstration weekend has been organised and advertised around Congresbury in the hope that it will encourage villagers to have a go in their own gardens. A follow up article to be written for the Congresbury Chronicle. YCCCART was a strong presence at local village fetes and shows. In conclusion he praised and thanked VR CS and Unsal Hassan for all the work they do in writing and publishing the reports 					
	Financial report PW presented a comprehensive financial report highlighting expenditure so far this year. Donations from the coffee fund continue to make a substantial contribution to YCCCART's funds. PE thanked PW for his work on producing the financial report attached below					
	Plans and priorities for Summer 2018- 2019 in order of priority					
	The following have been identified as high priority Alan Collins Iwood field excavation					
	X section of the iwood leate – FRED & MARY					
	Kingston Seymour Stowells to complete					
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Action	LH to check with other landowners adjacent to Stowells					
9	Winscombe Moat Nye Farm- RM15 FRED/MARY					
Action	Obtain the necessary license					
10	Ham Lane enclosure Crossman 6 (10) 601 <i>7 FRED/MARY</i>					
A - 11	Graham Burge North End Yatton (possible site for development)					
Action 11	PW to make contact					
Action 12	Woodspring Priory- Orchard, moat, paddock RM 15 & MARY & FRED.					
	Need to contact Landmark Trust, Historic England & NSC County Archaeologist					
Action 13-14	Dave Ridley Cleeve – enclosures, earthworks and a beacon site Pottery project King Wood 3 & 4 • Photograph the Quaker graves in Meeting House Lane Cleeve JD to return to redo the oldest graves which did not photograph well due to poor light • BB asked that this be made available to Yatton History Society Railway project					

	PE to write a plan						
Action 15	Banwell Roman Villa						
	Stephen Lyle Iwood						
	Crossman fields- there are at least 12 additional fields which YCCCART has been give						
	blanket permission to survey						
	Weston Castle's Project						
Action 16	VR reported that the final written scheme of investigation (WSI) with a substantial bibliography had been submitted to NSC and Historic England. Until they respond nothing further can be done. The next stage will be to begin the process of approachin HLF for funding. • YCCCART and NSC will need to apply						
	Social events						
	Following last year's successful social events for members and members and partners it was agreed to have similar events later this year.						
Actions 17	A meal for members and partners at the Old School Rooms in the autumn. • JD to fix dates with caterer and Congresbury PC						
	A pre Christmas walk, possibly at Charterhouse followed by a meal at the Castle of						
Action	Comfort. • Date to be arranged later.						
18	Other suggestions for future trips were St Fagan's and Trellach. The latter could form part of 2019's AGM as they are happy to give talks and have an open weekend later in						
Action 19	• Further research needed						
	In day review See above action point 4						
Action	Yatton fete PW, PE & AL have volunteered to set up and man YCCCART's presentation using the A3 sheets designed by AL last year. • JD to remind members						
20	FRED and MARY						
	TREB and MAKT						
	GP reported that he had found this year particularly challenging as his surveying team are always following on behind the RM15 or 601. Also, they had yet to get to grips with all that MARY can offer. It was felt that more could be achieved with these tools if more members were prepared to get involved in their use. Potential sites for FRED and suitable to try with MARY were identified. See plans and priorities . VR reminded the committee that as these machines do not require licensing permission the team could make a start at Nye Farm or Woodspring Priory straight away.						
Action 21	GP to contact Clive						

	AOB The following items were raised.					
	 The landowner of Claverham Court Farm is happy to have YCCCART survey his fields. CL Making a donation to the Ness of Brodgar archaeological excavation. PC JD 					
Action 22	After some discussion it was agreed that subject to all members being happy the coffee money would sponsor 4x1 mt squares- £40.00					
	To be raised at coffee time					
	Date of next meeting tba					

Meeting closed 3.47pm

Chairman's Report for July 26th Committee Meeting

We continue to successfully operate up to 3 teams a week with up to 20 people meeting for coffee. We have, however, not been fully utilising the FRED team and have not taken advantage of the new MARY kit. Should we set up a small team to consider how we can utilize MARY?

The Newsletter continues to be published and grow in quality. The latest issue must be the largest we have produced. This is down to the work of Janet and Arthur. We need to do all we can to help them with this task.

We are about to start the programme of 1metre square excavations in Congresbury on August 3rd and 4th. It is essential that we learn from the first two excavations to ensure we can widen the process across the village.

We continue to be represented at the Yatton and Congresbury village shows. Perhaps this is the time to consider whether we continue doing this next year.

Finally, the main aim of the Group is to ensure that the results of all our work are properly recorded and made available to all. This we continue to do because of the dedication of our members, especially Chris, Vince and Unsal.

We have exciting projects started and ahead of us lets enjoy them!